

THE NEW ALBANY COMMUNITY AUTHORITY

Minutes of the February 15, 2019
Organization and Special Meeting of the Board of Trustees

The Board of Trustees (the “Board”) of The New Albany Community Authority (the “Authority”) held an Organization and Special Meeting commencing at 4:00 p.m. on Friday, February 15, 2019, at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio, pursuant to notice of meeting given by the Secretary pursuant to the Bylaws.

(Copies of the items marked * are attached hereto and made a part of these minutes.)

Ms. Cooke called the meeting to order at 4:05 p.m. and Secretary Williamson conducted a roll call at Ms. Cooke’s request. The following Board members were present for the roll call and the remainder of the meeting:

Brent Bradbury	(Developer Member)
Ted Adams	(Developer Member)
Sandra Cooke	(Citizen Member)
Jana T. Croom	(Citizen Member)
David Martin	(Citizen Member)

Also present was City of New Albany Director of Finance Bethany Staats, Secretary Theresa Williamson, and Assistant Secretary Gregory Stype and Kevin Stanek (both of Barnes & Thornburg LLP). Developer Member William Ebbing provided prior notice that he would not be able to attend the meeting.

Mr. Stype reported that notice of the meeting was posted in the required public locations and that the certificate of posting* was filed in compliance with the Ohio open meeting laws.

Mr. Stype then advised the Board that the first order of business was to elect officers for 2019, commencing with the Chairperson of the Board. Mr. Stype reminded the members of the current occupants of the various elected positions, after which Mr. Martin made a motion to nominate Ms. Cooke to continue as Chairperson, and Ms. Croom seconded the motion. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None.

Nominations were then requested for Vice-Chairperson of the Board for 2019. Ms. Croom made a motion to nominate Mr. Adams, and Mr. Martin seconded the motion. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None.

Nominations were then requested for Secretary of the Board for 2019. Mr. Adams made a motion to nominate Ms. Williamson, and Mr. Bradbury seconded the motion. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None.

Nominations were then requested for Assistant Secretary of the Board for 2019. Mr. Martin made a motion to nominate Mr. Stype, and Mr. Adams seconded the motion. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None.

Nominations were then requested for Treasurer of the Board for 2019. Mr. Martin made a motion to nominate Mr. Bradbury, and Ms. Croom seconded the motion. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None.

The next order of business was the submission for approval of the minutes of the Board's Special and Fiscal Meeting held September 4, 2018. Mr. Adams made a motion to approve the minutes as submitted to the Board, and Mr. Martin seconded the motion. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None. The motion was declared passed and the minutes of the September 4, 2018 meeting approved.

There were no reports to the Board from the Chairperson or Vice-Chairperson. Treasurer Bradbury provided a brief review of the Authority's Basic Financial Statement for the period ended December 31, 2018 and noted the revenue from the income tax receipts totaled \$5,879,770 and Community Development Charge receipts totaled \$3,500,770.

Mr. Stype then requested consideration of a motion to approve the Basic Financial Statement for the period ended December 31, 2018 for submission to the Auditor of State. Mr. Martin made a motion to approve the statement for submission, and Ms. Croom seconded the motion. Mr. Bradbury explained that due to a change in policy by the Auditor of State, the Board was being asked to approve and certify for submission the unaudited basic financial statement just discussed by Mr. Bradbury. Mr. Bradbury explained that this change in policy by the State Auditor had no effect on the two-year audit schedule to which the Board is subject, but was a policy change meant to ensure the members of public bodies are made aware of and review the financial information subject to audit. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None. The motion was declared passed and the financial statement approved for submission for audit.

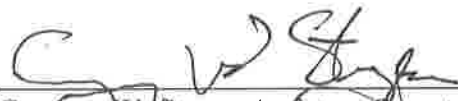
Mr. Stype then requested Board consideration of Resolution No. 2019-1*, entitled "Resolution Approving and Authorizing Disbursements from the Economic Development Fund to pay Costs of Economic Development Projects and Approving a Twelfth Amendment to the Fourth Supplemental Trust Agreement Relating Thereto." Mr. Adams made a motion to adopt Resolution No. 2019-1, and Mr. Martin seconded the motion. Upon roll call vote, the motion was approved as follows: Ayes –Bradbury, Cooke, Croom, Adams and Martin; Nays – None. The motion was declared passed and Resolution No. 2019-1 adopted.

Ms. Stype then requested Board consideration of a Motion to authorize the procurement by the Treasurer of surety bonds and liability insurance covering the Board members and the expenditures of not to exceed \$3,500 for those bonds and insurance. Mr. Martin made a motion to authorize the procurement, and Ms. Croom seconded the motion. Ms. Croom inquired about the

scope of the liability insurance and Mr. Stype answered that the insurance covers both the Board as a whole and individual Board members. Mr. Stype also reminded the members that, given the Board's status as a public body, sovereign immunity under Ohio law also protects the Board against certain liabilities. Upon roll call vote, the motion was approved as follows: Ayes –Bradbury, Cooke, Croom, Adams and Martin; Nays – None. The motion was declared passed.

Mr. Stype then requested Board consideration of a motion to authorize the Treasurer to enter into a contract with Buckeye Interactive Web Design for updating and maintenance of the Authority's website and to authorize the expenditure not to exceed \$5,500 in support of that contract. Mr. Adams made a motion to authorize the Treasurer to enter into the contract and to authorize the expenditure, and Mr. Martin seconded the motion. Mr. Bradbury the Board's discussion at a prior meeting about the possibility of updating the Authority's website to make it more modern and accessible led him to seek out a firm for the project, and Buckeye Interactive was identified. Mr. Bradbury explained that the expenditure would cover the cost of modernizing the website, at around \$3,000, and the annual cost to maintain the new website, at around \$1,200. This annual maintenance cost is less than the current \$1,500 spent annually to maintain the existing website. Mr. Adams inquired about the new website's capabilities and a discussion followed about the listing of Community Development Charges by parcel, where that information was otherwise available, and the possibility of using the website to better communicate with residents. Upon a roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Marin; Nays – None. The motion was declared passed.

Ms. Cooke then asked whether there was any other business to come before the Board. There being no further business, the meeting was adjourned.



Gregory W. Stype, Assistant Secretary
The New Albany Community

CERTIFICATE OF PUBLIC NOTICE

I hereby certify that on February 13, 2019, a copy of the attached notice of the February 15, 2019, Special and Organizational Meeting of the Board of Trustees of The New Albany Community Authority was posted on bulletin boards in the following offices at the following locations, which bulletin boards are customarily used for given public notices of public meetings:

1. Office of the Plain Township Board of Trustees
39 2nd Street
New Albany, Ohio 43054
2. Office of the Superintendent of the Plain Local School District
55 North High Street
New Albany, Ohio 43054
3. New Albany Village Hall
The Village of New Albany Administrative Office
99 West Main Street, 1st Floor
New Albany, Ohio 43054
4. Plain Township Fire Department
9500 Johnstown Road
New Albany, Ohio 43054
5. New Albany Post Office
102 West Main Street
New Albany, Ohio 43054
6. New Albany Branch of Columbus Metropolitan Library
200 Market Street
New Albany, Ohio 43054

Dated: February 13, 2019



Theresa Williamson, Secretary, Board of Trustees of
The New Albany Community Authority

**PUBLIC NOTICE OF FEBRUARY 15, 2019
ORGANIZATIONAL AND SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF
THE NEW ALBANY COMMUNITY AUTHORITY**

Notice is hereby given that an Organizational and Special Meeting of the Board of Trustees of The New Albany Community Authority will be held on Friday, February 15, 2019, commencing at 4:00 p.m., at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio 43054.

At this meeting the Board of Trustees will consider:

1. Election of Officers of 2019.
2. A Motion approving the Board's Financial Statements for submission to the State Auditor.
2. Resolution No. 2019-1 approving and authorizing \$2,515,000 of disbursements from the Economic Development Fund to pay costs of economic development projects and approving a related Twelfth Amendment to the Fourth Supplemental Trust Agreement relating thereto.
3. Motion authorizing the procurement of surety bonds and liability insurance covering the Board members.
4. Motion authorizing the Treasurer to enter into a contract with of Inter-Connect Web Designs for updating and maintenance of the Authority's website.
5. Any other business as may properly come before the Board.

The meeting is open to the public.

Dated: February 12, 2019

/s/ Theresa Williamson
Secretary, Board of Trustees of
The New Albany Community Authority