

THE NEW ALBANY COMMUNITY AUTHORITY

Minutes of the September 4, 2018
Special Meeting of the Board of Trustees

The Board of Trustees (the "Board") of The New Albany Community Authority (the "Authority") held a Special and Fiscal Meeting commencing at 4:00 p.m. on Tuesday, September 4, 2018, at the Plain Township Fire Station, 9500 Johnstown Road, New Albany, Ohio, pursuant to notice of meeting given by the Secretary pursuant to the Bylaws.

(Copies of the items marked * are attached hereto and made a part of these minutes.)

Ms. Cooke called the meeting to order at 4:15 p.m. and Jennifer Armstrong conducted a roll call at Ms. Cooke's request. The following Board members were present for the roll call and the remainder of the meeting:

Brent Bradbury	(Developer Member)
Ted Adams	(Developer Member)
Saundra Cooke	(Citizen Member)
Jana T. Croom	(Citizen Member)
David Martin	(Citizen Member)

Also present was New Albany City Manager J. Stefanov and Jennifer Armstrong, Acting Secretary for the meeting (Barnes & Thornburg LLP); Developer Member William Ebbing provided prior notice that he would not be able to attend the meeting.

Ms. Cooke then advised the Board that their first order of business was to elect Jennifer Armstrong Acting Secretary for this September 4, 2018 Board of Trustees meeting. Saundra Cooke moved to appoint Ms. Armstrong Acting Secretary for the meeting, and Brent Bradbury seconded the motion. Upon roll call, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None.

Ms. Armstrong reported that notice of the meeting was posted in the required public locations and that the certificate of posting* was filed in compliance with the Ohio open meeting laws.

The next order of business was the submission for approval of the minutes of the Board's Organizational and Special Meeting held February 24, 2018. Mr. Adams moved to approve those minutes as submitted to the Board, and Mr. Martin seconded the motion. There being no discussion, upon roll call vote, the motion was approved as follows: Ayes – Bradbury, Cooke, Croom, Adams, and Martin; Nays – None.

There were no reports to the Board from the Chairperson or Vice-Chairperson. Treasurer Bradbury reported that income tax receipts into the Economic Development Fund for 2018 totaled \$4,626,000, and Community Development Charge Receipts for 2018 totaled \$3,510,294. Mr. Bradbury also confirmed that the State Audit for 2017 was commencing.

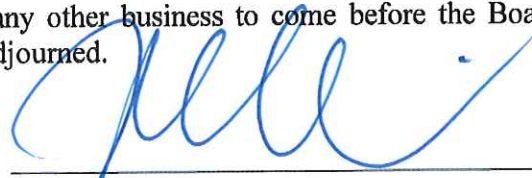
Ms. Cooke then requested Board consideration of Resolution No. 2018-3*, entitled "Resolution determining the Community Development Charge for 2018 and providing for its expenditure." Mr. Adams made a motion to adopt Resolution No. 2018-3, and Mr. Martin seconded the motion. Upon roll call vote, the motion was approved as follows: Ayes –Bradbury, Cooke, Croom, Adams and Martin; Nays – None. Ms. Cooke declared the motion passed and Resolution No. 2018-3 adopted.

Ms. Cooke then requested Board consideration of a Motion to authorize the procurement by the Treasurer of surety bonds and liability insurance covering the Board members and the expenditures of not to exceed \$3,500 for those bonds and insurance. Mr. Adams moved to approve the Motion, and Ms. Croom seconded. Upon roll call vote, the motion was approved as follows: Ayes –Bradbury, Cooke, Croom, Adams and Martin; Nays – None. Ms. Cooke declared the motion passed.

Ms. Cooke then requested Board consideration of a Motion renewing the renewal by the Treasurer of the contract with Inter-Connect Web Designs for the Authority's website and authorizing the expenditure of not to exceed \$1,500 in support of that contract. Mr. Adams moved to approve the motion, and Mr. Martin seconded that motion. Upon roll call vote, the motion was approved as follows: Ayes –Bradbury, Cooke, Croom, Adams and Martin; Nays – None.

Ms. Cooke then requested Board consideration a motion to approve the letter of arrangement with the Ohio Auditor of State for the audit of the Authority's financial statements for 2016 and 2017 and authorizing the expenditure of not to exceed \$5,945 for that audit. Mr. Martin moved to approve the Motion, and Mr. Adams seconded the motion.. Upon roll call vote, the motion was approved as follows: Ayes –Bradbury, Cooke, Croom, Adams and Martin; Nays – None.

Ms. Cooke then asked whether there was any other business to come before the Board. There being no further business, the meeting was adjourned.



Theresa Williamson, Secretary
The New Albany Community Authority